CHILTERN DISTRICT COUNCIL

MINUTES of the Meeting of the CHILTERN & SOUTH BUCKS STRATEGIC PARTNERSHIP held on 16 OCTOBER 2013

1 WELCOME AND APOLOGIES

MEMBERS PRESENT

Chiltern District Council

Mimi Harker, Nick Rose (Chairman), Jeremy Ryman and Jonathan Rush

South Bucks District Council

Anita Cranmer, Earl of Stockton, Nick Naylor, Alan Walters and Jennifer Woolveridge

Bucks County Council Members

Adrian Busby and Roger Reed

Parish/ Town Councils

Janet Simmonds	Beaconsfield Town Council
Chris Brown	Gerrards Cross Parish Council
Vinny Patel	Little Chalfont Parish Council
Stephen Pearson	Chesham Town Council
Richard Darlington	Seer Green Parish Council
John Axon	Ashley Green Parish Council
Anne Hewett	Great Missenden
Derek Baker	Hedgerley Parish Council
Marilyn Heath	Denham Parish Council

Voluntary/ Community Sector

Liz Wright	Chilterns Citizen Advice Bureau
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Bucks Fire and Rescue Service

Calum Bell Bucks Fire and Rescue Service

NHS Clinical Commissioning Group

Nicola Lester NHS Clinical Commissioning Group

Business and Learning Sector

Mark Sellis	Amersham and Wycombe College
Warren Ralls	Buckinghamshire Thames Valley LEP
Roger Martin	Federation of Small Businesses

Officers

South Bucks and Chiltern District Council

Alan Goodrum	Chief Executive					
Jim Burness	Director of	f Resourd	ces			
Bob Smith	Director of	f Services	S			
Rachel Prance	Principal	Officer	for	Policy,	Performance	&
Communications	•			•		

Chiltern District Council

Aisha Bi	Assistant Policy and Improvement Officer
Ben Coakley	Principal Strategic Environment Officer
James Streeter	Programme Management Support Officer
Michael Veryard	Principal Housing Officer

Apologies for Absence:-

PC/TC :-	Michael Saxby, (Fulmer Parish Council); Maureen Seymour (Penn Parish
	Councils); Howard Trevette (Amersham Town Council)
	Hayden Selwyn-Jones (Burnham Parish Council); Ralph
	Bagge (Stoke Poges Parish Council); Chalfont St. Giles;
	Chalfont St. Peter; Chartridge; Chenies; Chesham
	Bois; Cholesbury-cum-St. Leonards; Coleshill; Denham;
	Dorney; Farnham Royal; Great Missenden; Hedgerley;
	Iver; Latimer & Ley Hill; Little Missenden; Seer Green;
	Taplow; The Lee; Wexham.

BCC:- Tim Butcher, Dev Dhillon, David Martin, Mark Shaw, David Schofield, and Ruth Vigor-Hedderly

BCC Officers:- Christine Gardiner; Gillian Hibberd

Voluntary/ Community Sector

Diane RutterCommunity Impact BucksVivien SalisburyAction4YouthDavida AllenChiltern Revitalisation Groups

Faith Community

Rev Bill Jackson Faith representative (St Peter's Church, Burnham) Parvinder Matheru Faith Representative

Thames Valley Police

Supt Steve Hockin Thames Valley Police

Business and Learning Sector

Angus Blackwood Arqiva

Alison HaddenParadigm HousingAlastair PikeThames Valley Chamber of CommerceRodney Mallinson Federation of Small BusinessesBucks Business FirstRupert WatersBucks Business FirstAlastair PikeThames Valley Chamber of Commerce (South Bucks)

2 MINUTES

The minutes of the Chiltern and South Bucks Joint strategic Partnership meeting held on 25th July 2013 were received, copies of which had been previously circulated.

RESOLVED that:-

The minutes were approved and accepted by Councillor N Rose, as a correct record.

3 NHS CLINICAL COMMISSIONING GROUP - NICOLA LESTER, DEVELOPMENT DIRECTOR, NHS CHILTERN CLINICAL COMMISSIONING GROUP.

The Partnership received a presentation from Nicola Lester, Development Director for NHS Chiltern Clinical Commissioning Group. The presentation explained what the NHS Clinical Commissioning Group does and the changes to the NHS which took place earlier this year.

In the discussion after the presentation the following points were noted:

- The Chiltern and Aylesbury Vale Clinical Commissioning Groups have been working closely with the Buckinghamshire Healthcare Trust since it had been put into special measures. They have been meeting on a monthly basis to discuss what the trust is doing and what actions need to be implemented.
- Patients are able to choose where they can go for their care if private hospitals offer care at NHS tariffs.
- Lack of public engagement is a hard thing to resolve. Different age groups tend to need different types of support for example young mothers with children tend to need instant support which CCCG try to offer by recently releasing a leaflet on how to manage the 5 most common childhood illnesses.
- CCG will be starting a new campaign called Choose Well. The campaign aims to inform people of the alternative to A&E. This is to reduce the number of people who visit A&E because they can't get an appointment time that suits them, or they find it easier than going to the GP.

- Every locality in Bucks (Wycombe, Amersham & Chesham, Wooburn Green and Southern) commissioned its provider for 111 advise line not the CCG. The contract for 111 helpline and out of hour's service and minor injury units are being re-tendered out together.
- The CCG is not able to extend GP hours; this is something that would need to be done by NHS England.

The chairman thanked Nicola Lester for her very informative presentation.

4 LOCAL ENTERPRISE PARTNERSHIP UPDATE - WARREN ROLLS, PARTNERSHIPS MANAGER, BUCKINGHAMSHIRE THAMES VALLEY LOCAL ENTERPRISE PARTNERSHIP.

The Partnership welcomed Warren Ralls, Partnerships Manager at Bucks Thames Valley Local Enterprise Partnership. Warren gave a presentation explaining what the BTVLEP does, what links to the community they have and what they can do for our high streets.

In discussions after the meeting the following points were noted:

- A lot of young people tend not to move back to Buckinghamshire after they have completed university because the house prices tend to be too high
- Young people are struggling to find work after finishing university because the skillsets they have is not what employers in Bucks are after.
- It was suggested going into secondary schools to inform young people of the job opportunities that are available locally so they know how to train for them.
- Ruth Farwell, BTVLEP Board Director sits on the Skills Sub Group which is trying to help businesses create opportunities for young people.
- There doesn't seem to be the same level of advice available for startup businesses like there use to be. BBF have a business advisor who helps small businesses and can provide advice on most aspects.
- BTVLEP are strongly against HS2 when the money could be used in other ways and be more productive. BTVLEP feel that the Buckinghamshire economy will not benefit from HS2.
- BTVLEP support farming and rural areas like any other business and are currently trying to link in with environment action groups and partnerships so they can become more informed about the issue.

The Chairman thanked Warren Ralls for his informative presentation.

5 JOINT SCS - ALAN GOODRUM, CHIEF EXECUTIVE, SOUTH BUCKS AND CHILTERN DISTRICT COUNCIL AND RACHEL PRANCE, PRINCIPAL OFFICER FOR POLICY, PERFORMANCE & COMMUNICATIONS, SOUTH BUCKS AND CHILTERN DISTRICT COUNCIL.

The Partnership received a report from Alan Goodrum, Chiltern and South Bucks District Council's Chief Executive. Alan presented the Joint Sustainable Community Strategy which has been circulated to members prior to the meeting. Partner organisations had previously provided feedback which had been incorporated into the SCS. Mr Goodrum stated it was important that the Partnership took ownership of the SCS, treating it as a living document and that the action plan produced from it supports the implementation of the SCS.

RESOLVED that:-

The Joint Sustainable Community Strategy was approved and accepted by the partnership.

The Partnership then took part in two exercises to help identify what is already taking place and what the priorities from within the joint SCS will be for the next 12 - 18 months. The first exercise was to map out what was already being done to help achieve the outcomes that have been identified in the joint SCS. The second exercise was to prioritise the outcomes for each theme. A summary of the exercises is included in appendix A.

Next Steps:

The next steps are to collate all the information from the workshop and to circulate the notes to the partnership members. Once the information has been circulated we will be able to conduct exercise 3 which will be done virtually. Exercise 3 will ask members and/ or their organisations to make commitments to help deliver the priority areas that have been identified in exercise 2.

The reason we decided to do exercise 3 virtually is so it allows people to discuss the outcomes of exercise 1 and 2 within their organisations before making a commitment. The deadline for members to provide feedback is 30th November 2013. Once we have received all the feedback from members we will be able to decide what actions the partnership should take whether this is setting up a working group for each theme or just to allocating a lead who can feedback to the wider partnership.

6 FORWARD PLAN

The Chairman drew the meeting's attention to the proposed forward plan, which was noted. Should any Partner wish to put forward items for the forward plan, please contact Aisha Bi (<u>abi@chiltern.gov.uk</u>) or Laura Campbell (<u>Laura.Campbell@SouthBucks.gov.uk</u>).Current items on the forward plan include:

24th April 2014:

Public Health

- Health and Wellbeing Board
- Social Isolation

October 2014

• Planning Development

Topics that still need to allocated to the forward plan:

- Overview of the voluntary Sector
- Welfare Reform
- Coping with the Construction of HS2

7 ANY OTHER BUSINESS

Members noted that future meetings of the Chiltern and South Bucks Strategic Partnership would be held as follows, commencing at 6.00p.m., but may be subject to change: -

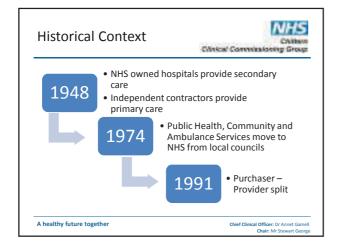
• 24th April 2014, South Bucks District Council Chamber

8 DATES OF THE NEXT MEETINGS

The meeting, having commenced at 6.10pm, ended at 8pm.

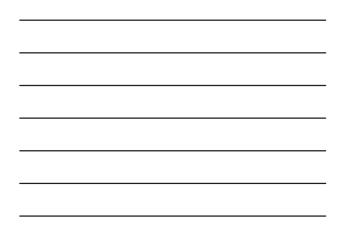
The meeting ended at 8.00 pm







пы	torical context	Clinkest C	Childen Commissioning Group
Period	Purchasers	Secondary Care Providers	Choice of Provider exercised by
1991- 1998	192 District Health Authorities (100 Health Authorities from 1996) and GP Fundholders	NHS Trusts (becoming independent from District Health Authorities in a series of waves during 1991-6)	District Health Authorities (Health Authorities from 1996 and GP Fundholders
1998- 2002	100 Health Authorities (in conjunction with 481 Primary Care Groups from 1999, decreasing to 303 Primary Care Trusts by 2002)	NHS Trusts	Health Authorities
2002- 2006	303 Primary Care Trusts (in conjunction with Practice-Based Commissioners from 2005)	NHS Trusts and NHS Foundation Trusts	Primary Care Trusts (with Practice-Based Commissioners from 2005)
2006 - 2012	152 Primary Care Trusts in conjunction with Practice-Based Commissioners	NHS Trusts, NHS Foundation Trusts and independent sector providers	Patients through Choose and Book Primary Care Trusts with Practice-Based Commissioners

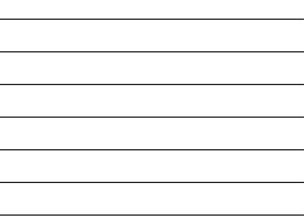


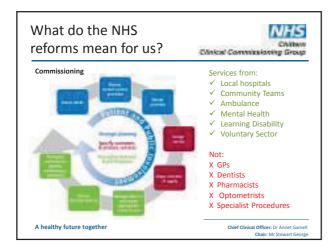


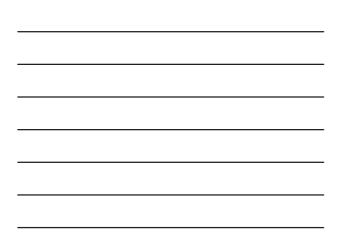












Local Priorities	Chilter Children Commissioning Group
Health & Wellbeing Board Buckinghamshire Cabinet Member for Health Cabinet Member for Children Strategic Director for Adults Strategic Director for Children Director of Public Health District Council Members x 2 Councillor from Healthy communities Partnership CCG representatives x 6 Healthwatch representative NHS England representative	Annual Same and Annual Same and Annual Same and Annual Same and Annual Same and Annual Same and Annua
A healthy future together	Chief Clinical Officer: Dr Annet Gam Chair: Mr Stewart Geo

























Public Events			Chinkal Commissioning Group
Date	Time	Event	Place
17 th Oct	6.30 – 8.30pm	Open Evening	Amersham Community Centre, Chiltern Avenue, HP6 5AH
5 th Nov	1.00 – 2.30pm	Public Forum (Wooburn Green Locality)	Court Garden House, Pound Lane, Marlow SL7 2AE
13 th Nov	1.00 – 2.30pm	Public Forum (Amersham & Chesham Locality)	Chesham Town Hall, St Mary's Way, HP5 1HR
21 st Nov	6.30- 8.00pm	Public Forum (Wycombe Locality)	Hamilton Academy, Hampden Road, High Wycombe, HP13 6SX
28 th Nov	6.30- 8.00pm	Public Forum (Southern Locality)	Burnham Park, Windsor Lane, SL1 7HR
9 th Jan	3.30- 5.30pm	Governing Body	Wycombe District Council, Queen Victoria Road, HP11 1BB



BUCKINGHAMSHIRE IS

Bucks Thames Valley Local Enterprise Partnership

What is a LEP?

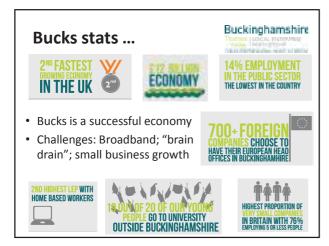
Buckinghamshire

- Localism agenda (June 2010 Budget)
- Local Growth White Paper (October 2010)
- HMG invited LAs & business to form LEPs
- Established from April 2011
- Replaced RDAs (were abolished March 2012)
- 39 LEPs in England (21 have overlaps)
- Departments for Business, Innovation & Skills (BIS) and Communities & Local Government (DCLG)
- Links with other departments

About BTVLEP

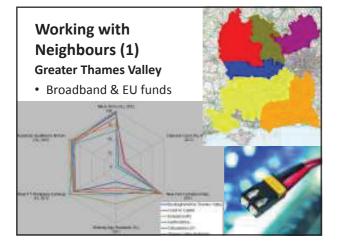
Buckinghamshire

- · Sole purpose to deliver economic growth
- Equal Public-Private Partnership
- 5 Local Authorities (Leaders) = democratic input
- 5 Private Sector (Bucks Business First) = business
- · Committed to jobs creation
- Make Bucks, best place to start & run a business
- Started Jan 2012
- Second smallest LEP, but ...



National

- Heseltine, Growth report
- June 2013, £2bn for LEPs
- Economic Growth Deal
- EU Fund €13.9m (6yrs)
- Plans being developed
- LEPs role is still emerging
- Bucks 2nd smallest LEP
- Bucks v City agenda (raising profile)
- Lowest EU allocation €4.50 per resident / annum
- Bucks demonstrate we are flexible and deliver





Local

Buckinghamshire

Our Vision is:

- To ensure Buckinghamshire's economy remains globally competitive.
- Plan for Sustainable Economic Growth (on www)

Our Mission is:

• To create the conditions that support our business to compete more effectively in the Global Race.

How?.....





Priorities

Buckinghamshire

LEP will look to **support & help deliver**:

- improved broadband connectivity;
- help unblock commercial property investment;
- improved critical transport infrastructure;
- fix utility constraints preventing development;
- improved town centres & business parks for investment;
- stimulate **business growth** (including skills).
- In partnership with Local Authorities, BBF, private sector ...



Growing Places Fund

Buckinghamshire

Directed investment to:

- £2m Handy Cross;
- £2m Aylesbury Town Centre;
- £1m Hughenden Quarter road;
- £1.7m Broadband.

Funds to be recycled for other future investments.



Chiltern / South Bucks LSP asked

Buckinghamshire

- What does BTVLEP do?
- What are the links to the community?
- Any training and employment opportunities?
- Is the LEP doing anything for our high street?





Appendix A – Summary of the Joint Sustainable Community Strategy Discussion

Exercise 1 – What is already being done to deliver each theme?

Thriving Economy:

- Well trained workforce, who can live in Bucks, They will help build businesses; we can help by promoting investment, infrastructure with focus.
- Get practice from Amersham and Wycombe College
- Federation of Small Business networking, member's services, info linked to collaborating with BBF.

Build Business, Enterprise and Innovation and Promote Global Competitiveness

 Amersham and Wycombe College - Peter Jones Enterprise Academy -Gazelle Colleges Group – (Entrepreneurial College Network)

Develop Skills and Employment for the Future

• Federation of Small Businesses – has Thames Valley Regional Policy Group – specialising on this (early days)

Increase Affordable Housing

• Penn PC – Difficult to sell back to move on.

- Support Strategic Infrastructure requirements
- Develop Green Industrial Pak/ Cluster on Brownfield sites in south of County – LEP/ DC
- SBDC Housing Planning policy generates amount of money from developers

Promote Investment in Buckinghamshire

• LEP

Sustainable Environment:

Chiltern Societies

Tackle Climate Change

- SBDC Solar Panels energy reduction
- Chiltern DC Climate Strategy, Reducing energy use, Solar,
- Chesham Town Council Solar Panel
- SBDC Electric car charging in progress 4 sites
- Earl of Stockton SBDC –provision of recycling facilities Transport Links bus/train study

• SBDC – Anita Cranmer Cllr – Solar Panels, electric charging Enhance and Protect the Local Environment

- SBDC Planning policies work in environment noise
- Seer Green Parish Council purchase of woodland
- Chesham Town Council Environment Agency Culvert improvement river chess

Reduce Waste, Re-use Resources and Recycle

- SBDC Increasing recycling food waste collections to be increased regularly new contract
- SBDC Addressing recycling
- Through children encouraging parents to recycle

Efficiently Manage and Maintain the Transport Network

• Penn Parish Council – investigating changing street lamps

- Chiltern DC Electric cars
- SBDC link on local framework encourage dial a ride bus framework for elderly.

Safe Communities:

Reduce Crime, including Anti-Social Behaviour

• Neighbourhood Alert – Thames Valley Police

• SBAC - Work with youth – several projects – levels improved Reduce Fear of Crime

• Police and Police Community Support Officer visibility Reduce the Harms Caused by Alcohol and Drugs

• Bucks CC – Chesham Wellbeing Project

Improve the Safety of Local People

Bucks Fire

Safe Development

Bucks Fire

Sustain Local Resilience to Violent Extremism

- Amersham and Wycombe College Beacon of Tolerance
- All NHS Providers
- Education and Partnership workshops BCC Families Model

Health and Wellbeing:

Promote Healthy Lifestyles

• Healthy Communities Partnership – Action Plan

Reduce Health Inequalities

- CAB Provide timely advice to reduce dependency on health service
- Healthy Communities Partnership includes all Districts Councils, BCC, Healthy Together partners action plan to advice health inequalities.
- Chiltern CCG Health and Wellbeing board
- Bucks CC PH (Public Health)

Improve the Quality of Life for an Ageing Population

• Age UK-make it their mission to improve circumstances for older people as does other local Age Concern

Improve the Quality of Life for Children and Young People

• CAB – Children Centre Projects – providing support for young families Reduce Homelessness

- SBDC housing working to reduce homeless to elderly
- CAB Money Advice Support Financial Capability RSL:CAB Partnership

Well Connected Communities

- CCG
- Amersham and Wycombe health and social care training

Cohesive and Strong Communities:

• LAF Community Projects

Sustain and Grow a Thriving Voluntary and Community Sector

• CAB – Big Lottery Project – Community Advice Network – CAN Increase the Confidence of Communities

- Steve Jolly Asian Community Worker Chesham
- SBDC Value local voluntary organisations who work in community
- Little Chalfont Parish Council Community Library, Nature park Help All Communities Get On Well Together

• Amersham and Wycombe College – widening partnerships in learning

Reduce Levels of Disadvantage

- CAB Community Advice Network CAN
- Troubled Families
- Welfare Reform Bucks Network
- Chiltern CCG
- Bucks PH
- Health and Wellbeing Board
- CDC is incredible at delivering services to create strong and cohesive communities

The second exercise was to prioritise the outcomes under each theme and identify a single priority that the Partnership will aim to work on in the next 12-18 months.

Exercise 2 – Prioritising the outcomes for each theme

Thriving Economy- :

- 1. Develop skills and employment for the future
- 2. Increase affordable housing
- 3. Build Business, Enterprise and Innovation and Promote Global Competitiveness
- 3. Support Strategic Infrastructure requirements
- 3. Promote Investment in Buckinghamshire

Discussion:

It was agreed that developing skills and employment for the future was the top priority for the Partnership to work on for the next 12-18 months. It was felt working on the first two priorities would inevitably have a knock on effect on the remaining outcomes. The skills and development area is very complicated, with a number of different organisations doing things, various funding streams available. Overall there was a feeling that nobody had an overview of what was happening in the locality, and it was not clear who to approach for information.

There may be isolated projects doing good work (example referred to in Chesham) but there may be limited awareness of them. Amersham College involved in national "Gazelle" project which focuses high education to the needs of entrepreneurs and businesses

Priority for the coming year would be about trying to enable a local network of the key players in the skills agenda to be established, and to provide more joined up and easily accessible information and advice. Also worth investigating what the County doing on this skills issue in their education/young people role.

Sustainable Environment

- 1. Efficiently manage and maintain the transport network
- 2. Tackle climate change
- 3. Enhance and protect the local environment
- 4. Reduce waste, re-use resources and recycle

Discussion:

Efficiently managing and maintaining the transport network was identified as the main priority that the partnership should work on for the next 12-18 months. This included the Bucks County Council strategy of dealing with potholes, improving transport links to some rural areas within both districts and road safety.

Safe Communities:

- 1. Reduce fear of crime
- 1. Sustain local resilience to violent extremism
- 2. Reduce crime, including anti-social behaviour
- 3. Reduce the harms caused by alcohol and drugs
- 4. Improve the safety of local people
- 5. Safe development

Discussion:

Reducing fear of crime was considered to be the top priority to be addressed in partnership given the large gap between fear of crime, especially in the elderly, and the relatively low levels of the incidence of crime. It was also felt that 'sustain local resilience to violent extremism' in this low risk area was really more a matter of public perception and as such should be dealt with as part of the fear of crime work.

In recent years there had been sustainable reductions in overall crime and antisocial behaviour levels and the existing focus and good partnership working should be maintained. The importance of alcohol and drugs in driving violent and acquisitive crime respectively was acknowledged and needed to be addressed as a public health as well as a crime issue.

Improving the safety of local people was seen mainly in terms of improving road safety which was a particular issue in the South Bucks area. It was also recognised that there was a growing desire amongst some communities to see the introduction of more 20mph residential zones.

Reducing the fear of crime was seen as something the Community Safety Partnership (CSP) dealt with. There are currently two separate CSPs (one for Chiltern and one for South Bucks) although these could well join. Both will be refreshing their Community Safety Partnership Plans next year and this would be an opportunity to raise the profile of fear of crime. It would also be necessary to secure wider community engagement on this topic and the use of all available communication channels.

Health and Wellbeing:

- 1. Improve the Quality of Life for an Ageing Population
- 2. Promote Healthy Lifestyles
- 3. Reduce Health Inequalities
- 4. Improve the Quality of Life for Children and Young People Population
- 5. Reduce Homelessness
- 6. Well Connected Communities

Discussion:

Improving the quality of life for an aging population was the key priority identified under this theme. The Health and Wellbeing board is already working on this outcome, as it is a key priority in the health and wellbeing strategy. Cllr Darby and Nicola Lester are able to feedback to the group the work of the health and wellbeing board.

Cohesive and Strong Communities:

- 1. Reduce levels of disadvantage
- 2. Sustain and grow a thriving voluntary and community sector
- 3. Increase the confidence of communities
- 4. Help all communities get on well together

Discussion:

A lot of the outcomes under the Cohesive and Strong Communities linked in with a couple of other themes and outcomes. It was felt that the priority theme the partnership should work towards for the next 12-18 months was reduce levels of disadvantage as it would have a knock on effect on all the other themes.